



Newhaven Yacht Squadron

Policy for the use of the Club Boat (NH11)

October 2019

- The Club Boat will last longer and be easier to maintain if there are only 2 or 3 prime operators who skipper NH11.
- When NH11 is needed for club activities, as agreed to by the Rear Commodore or other Flag Officer, it can be skippered by a member having obtained the 'NYS Club Boat Licence Course' certificate.
- Members, having obtained the certificate, will be in a great position to assist NYS run; its boating program, training programs and assist members and the boating public.
- At most times it is recommended that at least two people are needed on the Club Boat.
- It is acknowledged that the situation for club rescue boats has change. It is not expected that the Water Police will call upon a Club Boat, as rescue boats are now required to be in survey and skippered by Coxswains.
- When a member requires assistance; sanctioning the use of the Club Boat by a 'Licensed Operator' will need to be obtained from the Flag Officers (Rear Commodore, in the first instance). Generally Alen Garrett [0429417552], Peter Buitenhuis [0407045525], Colin Diggins [0419585355], Peter Gratton [0408369562] will be available to operate the Club Boat.

Guidelines to consider when sanctioning the use of the Club Boat

- How urgent is the situation?
 - Call the Water Police if serious or a non-member.
 - Is there another member close by that can assist?
- Has communications; marine radio and/or mobile phone been established?
- Has the member in difficulty been;
 - Advised to anchor?
 - Advised to stay with their boat?
 - Informed that help is being arranged?
- What is the nature of the difficulty? What does the assisting boat need to provide?
 - Fuel?
 - Tools and Spares?
 - The Jump Starter?
 - Grounding; is the tide rising?
- Additional information
 - How many people are involved?
 - What is the weather and tide situation?
- Who will accompany the 'Licensed Operator'?
- Request the 'Licensed Operator' to call once the assistance is completed and to fill in the Log Book.

**To be used along with the RADIO COMMUNICATIONS PROCEDURES and
FORM FOR EMERGENCIES below**

RADIO COMMUNICATIONS PROCEDURES and FORM FOR EMERGENCIES

November 2019

Calls for assistance from a member:

- For non-urgent matters try to arrange assistance from another member.
- Sanctioning the use of the Club Boat by a 'Licensed Operator' will need to be obtained from the Flag Officers (Rear Commodore, in the first instance). Generally, Alen Garrett [0429417552], Peter Buitenhuis [0407045525], Colin Diggins [0419585355], Peter Gratton [0408369562] will be available to operate the Club Boat.

Calls for emergency assistance:

ALL MARINE RESCUES IN VICTORIAN WATERS ARE THE RESPONSIBILITY OF THE VICTORIAN WATER POLICE - Ring 000

1. When a call for emergency rescue is received record the following information:

a) The nature of the distress and the kind of assistance required _____

a) Name of person in charge of the vessel _____

b) Number of persons on board _____ c) Registration number of the vessel _____

d) Description of vessel _____

e) Location description of the vessel _____

f) Position coordinates: Latitude 38° __ __ . __ __ S Longitude 145° __ __ . __ __ E

g) Other forms of communications e.g. Mobile phone number _____

h) Any injuries and general state of persons on board _____

i) Whether the boat is drifting or at anchor _____

j) Drinking water and shelter availability _____

2. Advise the crew to take action to improve their situation:

- a) Crew **MUST** stay with the boat
- c) Sit low in the boat in a sheltered position and stay warm
- b) Generally best to anchor
- d) Reassure the boat that you are seeking assistance

3. *Contact the **Victorian Water Police** directly phone 1800 135 729*

4. Follow instructions of the Victorian Water Police

5. Take notes of what actions have been taken. In the unlikely situation that a Marine Incident Report form is issued, start filling it in.

At an early stage ASK ANOTHER MEMBER TO ASSIST YOU IN THE RADIO ROOM or take over if they are more experienced.

Date __/__/__ Time _____ Name of Radio Operator _____